

# Low-carbon Built Environment Programme

Appendix: Final report, template

Table of contents (incl. page numbers)

- 1. Summary** (Finnish, English)
- 2. Background and objectives of the project**
- 3. Project partners and methods**
- 4. Project results**
  - Realisation of the objectives and planned results of the project (possible indicators)
  - Deviations from the plans
  - Reasons for the deviations
- 5. Impact/ effects of the project**
  - Negative and positive impact/effects of the project on carbon reduction in the built environment; climate change mitigation and/or adaptation
  - Other effects (positive and negative)
- 6. Communication activities and their results**
  - Main content, volume, quality and target groups of communication activities
  - Assessment of the success in communication, implementation of the communication plan
- 7. Sustainability and utilisation of the results**
  - Assessment of the sustainability of the results and how concrete they are and of the risks associated with this (political, institutional/legislative support, economic and financial opportunities, applicability of technology, interest and commitment of stakeholders)
  - Proposals for utilising the project results, incl. business and legislative aspects
- 8. Financial report (cost specification as an appendix, not in the report)**
  - Meeting the budget and financing plan and problems that have emerged
- 9. Recommendations for future projects and programmes**
  - Ideas and needs that have emerged concerning follow-up projects • What should be avoided in other similar projects, what is recommended
- 10. Conclusions/summary of the project and main results**